

**DAUGHTERS OF PENELOPE**  
**2019**  
**PENELOPE OF THE YEAR APPLICATION FORM**

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Chapter No. \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ District No. \_\_\_\_\_

**CHAPTER CERTIFICATION:** Upon selection of a candidate from your chapter, please complete the following, attach photo below and forward to your District Governor immediately (no later than two (2) weeks prior to the District Convention and mail RETURN RECEIPT REQUESTED).

This is to certify that \_\_\_\_\_  
(Name of Candidate)

was selected by Chapter \_\_\_\_\_  
(Name and Number)

as the candidate for DISTRICT PENELOPE OF THE YEAR.

\_\_\_\_\_  
Chapter President Signature

\_\_\_\_\_  
Chapter Secretary Signature

(If the candidate is holding the position of Chapter President or Chapter Secretary, then the Chapter Vice President should be the second signature)

**BOTTOM TO BE COMPLETED BY THE OUT-GOING DISTRICT GOVERNOR ONLY**

Upon the selection of the candidate from your District Convention, please complete the following and forward to Headquarters, two (2) weeks prior to the Supreme Convention...**RETURN RECEIPT REQUESTED.**

**DISTRICT CERTIFICATION**

This is to certify that \_\_\_\_\_ was selected by District No. \_\_\_\_

as their candidate for Penelope of the Year, as voted by the District

Convention held on \_\_\_\_\_ in the city of \_\_\_\_\_ in

the State of \_\_\_\_\_.

***Chapter must Attach Photo here:***

Please include the name of the candidate and district number on the back of the photograph.

\_\_\_\_\_  
Signature of Out-going DG

**Chapters: Mail Completed Application to Your District Governor**  
**District Governors: Mail Application to DOP Headquarters**

## **RULES AND GUIDELINES FOR PENELOPE OF THE YEAR**

A Penelope of the Year shall be selected and announced at the AHEPA Family Supreme Convention. The qualifications, method of selection, and submission procedure listed below shall be followed in order to qualify. Please type or print in English only. All acronyms must be spelled out in their entirety the first time they are used or mentioned in the application.

### **ELIGIBILITY:**

- Any member of the Daughters of Penelope in good standing with her Chapter and whose chapter is in good standing with National Headquarters is eligible.
- Current Grand Lodge officers, Past Grand Presidents and current District Governors shall not be eligible. (PGP's have received the highest honor of the Order.)
- When a member has been previously selected District Penelope of the Year, the candidate's name cannot be resubmitted to National Committee for three (3) years.

### **CHAPTER LEVEL:**

- The Chapter President shall appoint a committee. The committee will evaluate the chapter's members and present one candidate, with her qualifications, to the general chapter assembly.
- The candidate's application must be signed by the Chapter President and Secretary and sent to the District Governor no later than two weeks prior to the District Convention by Return Receipt Requested.

### **DISTRICT LEVEL:**

- The District Governor, at the beginning of her administration will appoint a Chairman to chair the District Penelope of the Year committee. There will be only one member from each chapter seated on this committee. Each member is to give points using her own discretion as outlined in the point system (see chart of point system).
- The chairman shall cover the first page of the application identifying each candidate. She will read to the committee the entire application and the members will score each application. (At this time, any incorrectly filled application will be disqualified.)
- The chairman will tally the scores and she alone will know the winner's name until the presentation of the award.
- **The OUTGOING DISTRICT GOVERNOR'S obligation is to submit the original copy of the District Penelope of the Year application with photo to DOP Headquarters, certified mail return receipt, postmarked no later than two weeks prior to the Supreme Convention. If the District Convention is held after the deadline the application must be postmarked the Monday following the District Convention.**

## **NATIONAL:**

- The National Chairman, appointed by the Grand President, must have previously served on the District or National Penelope of the Year Committee. The National Penelope of the Year committee will be comprised of one delegate from each District who will select the National Penelope of the Year adhering to the point system.
- THE CURRENT CANDIDATE COMPETING FOR THE TITLE WILL NOT PARTICIPATE IN THE PROCESS.
- The recipient will receive a plaque and a pin.
- *The National Chairman, along with the Grand President, will present the plaque (award) and the pin to the winner during the convention. If the winner is not present, the award will be presented to the District Governor.*
- The National Penelope of the Year award is the SECOND HIGHEST HONOR bestowed upon a member. The recipient of the Penelope of the Year award shall receive this honor one time only.
- There will be no first and second runner-up (2003).

**POINT SYSTEM:** The following point system will be used by the Committee in determining the Penelope of the Year.

### **TOTAL POINTS – 25 points**

Chapter Level – 7 points

District Level – 6 points

National Level – 4 points

Volunteer Services - Civic, cultural, educational,  
& other organizations – 5 points

Church (not monetary) – 3 points

\*If the space provided is inadequate, additional sheets may be used.

The Penelope of the Year Tabulation Sheet is enclosed.

Disqualified applications will be returned to the Chapter with an explanation of the reason for the disqualification.

VOCATION \_\_\_\_\_ Number of Years as a Daughter \_\_\_\_\_

**A. CHAPTER LEVEL**

1. Member in good standing, Yes/No \_\_\_\_\_ Number of years \_\_\_\_\_

2. Current Chapter meetings.

(a) Number of Meetings held (September through June) \_\_\_\_\_

(b) Number of Meetings attended \_\_\_\_\_

3. Percentage of chapter, social, and/or athletic events attended \_\_\_\_\_

4. Chapter office presently held \_\_\_\_\_

5. Past Chapter Offices Held    Year    6. Committees Chaired    Year    7. Committees Served    Year

| 5. Past Chapter Offices Held | Year  | 6. Committees Chaired | Year  | 7. Committees Served | Year  |
|------------------------------|-------|-----------------------|-------|----------------------|-------|
| _____                        | _____ | _____                 | _____ | _____                | _____ |
| _____                        | _____ | _____                 | _____ | _____                | _____ |
| _____                        | _____ | _____                 | _____ | _____                | _____ |
| _____                        | _____ | _____                 | _____ | _____                | _____ |
| _____                        | _____ | _____                 | _____ | _____                | _____ |

**B. DISTRICT LEVEL**

1. Have you been previously selected District Penelope of the Year? Yes/No \_\_\_\_  
And if so, what year? \_\_\_\_\_

2. Participation at District Conventions as a delegate (how many years? \_\_\_\_\_

3. Past District Offices Held    Year    4. Committees Chaired    Year    5. Committees Served    Year

| 3. Past District Offices Held | Year  | 4. Committees Chaired | Year  | 5. Committees Served | Year  |
|-------------------------------|-------|-----------------------|-------|----------------------|-------|
| _____                         | _____ | _____                 | _____ | _____                | _____ |
| _____                         | _____ | _____                 | _____ | _____                | _____ |
| _____                         | _____ | _____                 | _____ | _____                | _____ |
| _____                         | _____ | _____                 | _____ | _____                | _____ |
| _____                         | _____ | _____                 | _____ | _____                | _____ |

**C. NATIONAL LEVEL**

1. Participation at National Conventions as a delegate (how many years? \_\_\_\_\_

2. Past National Offices Held    Year    3. Committees Chaired    Year    4. Committees Served    Year

| 2. Past National Offices Held | Year  | 3. Committees Chaired | Year  | 4. Committees Served | Year  |
|-------------------------------|-------|-----------------------|-------|----------------------|-------|
| _____                         | _____ | _____                 | _____ | _____                | _____ |
| _____                         | _____ | _____                 | _____ | _____                | _____ |
| _____                         | _____ | _____                 | _____ | _____                | _____ |
| _____                         | _____ | _____                 | _____ | _____                | _____ |

**D. VOLUNTEER SERVICE (Outside of the DOP/AHEPA Family)**

**1. Civic**

| Local | Year  | State/Regional | Year  | National | Year  |
|-------|-------|----------------|-------|----------|-------|
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |

**2. Cultural**

| Local | Year  | State/Regional | Year  | National | Year  |
|-------|-------|----------------|-------|----------|-------|
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |

**3. Educational (Volunteer contributions to the field of Education)**

| Local | Year  | State/Regional | Year  | National | Year  |
|-------|-------|----------------|-------|----------|-------|
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |

**4. Other Organizations**

| Local | Year  | State/Regional | Year  | National | Year  |
|-------|-------|----------------|-------|----------|-------|
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |

**E. Church (Not Monetary)**

| Local | Year  | State/Regional | Year  | National | Year  |
|-------|-------|----------------|-------|----------|-------|
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |
| _____ | _____ | _____          | _____ | _____    | _____ |

